

G08 - Room Function Codes and Definitions

Room Primary Function	Room Primary Function Description	Room Function	Room Function Description	Room Function Definition	Examples
1	ACADEMIC	10	SPECIFIC TYPE NOT DEFINED	Room used only for teaching or research activity or associated academic management activity, under taken in an academic organisational unit; function not further defined. <i>(Use only as a last option because it will interfere with accurate benchmarking)</i>	Not in use by UNSW
1	ACADEMIC	11	TEACHING ONLY	A room used only for teaching purposes that is dedicated to a Faculty, Discipline etc and is not available to any class through the Timetabling System	Teaching Rooms, Casual Tutor office space
1	ACADEMIC	12	RESEARCH ONLY	A room used only for research purposes that is dedicated to a Research Grantee, Faculty, Discipline etc and is not available for booking via the Timetabling System <i>(Units that have been funded by a Research Grant should use this code for all their space)</i>	Research Labs and Researcher's office space
1	ACADEMIC	13	TEACHING & RESEARCH	A room used for both teaching and research purposes, where it is not possible to estimate the split between teaching and research. <i>Where ever possible show shared usage accurately via % room or division of space</i>	Labs used for both teaching and research, Academic offices
1	ACADEMIC	14	ACADEMIC ADMINISTRATION	A room used for the management of academic activity and is carried out within an academic organisational unit by an academic organisational unit. <i>Includes staff attached to a Faculty, School & Discipline</i>	Professional and Technical staff offices space, meeting rooms, store rooms, utility rooms (please note please use room function codes if these spaces are part of a Research Centre)
1	ACADEMIC	15	CODE NOT IN USE		
1	ACADEMIC	16	CODE NOT IN USE		
1	ACADEMIC	17	CODE NOT IN USE		
1	ACADEMIC	18	CODE NOT IN USE		
1	ACADEMIC	19	OTHER ACADEMIC ACTIVITIES	A room used to supports both academic and academic management funded by an Academic Organisational Unit	Faculty and Schools Student Society Offices and Coursework Student Common Rooms
2	CENTRAL ADMIN SUPPORT	20	SPECIFIC TYPE NOT DEFINED	Room used for administrative services which relates to the administration of the institution as a whole, or to the planning and development of the structure and functioning of the institution as a corporate entity; further function not defined <i>(Use only as a last option because it will interfere with accurate benchmarking)</i>	
2	CENTRAL ADMIN SUPPORT	21	CENTRAL ADMINISTRATION	Room used for administration services carried out centrally. Includes rooms which are located in academic organisational units but in which the work undertaken is by officers who report to the Institution's Central Administration.	Central Services excluding Health Services, Counselling Services, Accommodation Services, Sports Facilities, Library and IT
3	CENTRALLY TIMETABLED TEACHING	30	SPECIFIC TYPE NOT DEFINED	Centrally Timetabled teaching space that does not fit with 31 or 32. Specific nature not defined <i>(Use only as a last option because it will interfere with accurate benchmarking)</i>	
3	CENTRALLY TIMETABLED TEACHING	31	TEACHING SPACE (GENERAL AND COMPUTER)	A room, lecture theatre, specialised teaching room, laboratory or computer lab used only for teaching purposes and is booked through the Institution's Central Timetabling system	CATs managed rooms
3	CENTRALLY TIMETABLED TEACHING	32	TIMETABLED RESEARCH SPACE	A room, lecture theatre, specialised teaching room, laboratory or computer lab used only for research purposes and is booked through the Institution's Central Timetabling system	
4	LIBRARY IT & LEARNING	40	SPECIFIC TYPE NOT DEFINED	A room used for activities provided centrally to support academic activities; function not defined further <i>(Use only as a last option because it will interfere with accurate benchmarking)</i>	
4	LIBRARY IT & LEARNING	41	LIBRARY SERVICES	A room used for centrally provided academic support in the form of a Library facility	All rooms associated with UNSW Library
4	LIBRARY IT & LEARNING	42	COMPUTING & AV SERVICES	A room used for centrally provided academic support in the form of a Computing facility, Audio Visual Facility and repair space and server rooms. Include all computer rooms available for use by undergraduate but not for research (use code 43 for research use)	All rooms associated with UNSW IT Services
4	LIBRARY IT & LEARNING	43	RESEARCH	A room or computer lab used for Research purposes	
4	LIBRARY IT & LEARNING	44	UNDERGRAD LEARNING SPACE, LEARNING COMMONS	A space or room intended for ad-hoc undergraduate use. The space provides support for the student learning environment. IE Study, collaboration, assignment or computer work	
4	LIBRARY IT & LEARNING	45	POSTGRAD LEARNING SPACE, LEARNING COMMONS	A space or room intended for ad-hoc postgraduate use. The space provides support for the student learning environment. IE Study, collaboration, assignment or computer work	
4	LIBRARY IT & LEARNING	46	OPEN ACCESS LEARNING SPACE, LEARNING COMMONS	A space or room intended for ad-hoc student use. The space provides support for the student learning environment. IE Study, collaboration, assignment or computer work	Computer Labs within UNSW Library
5	STUDENT & STAFF SERVICES	50	SPECIFIC TYPE NOT DEFINED	Room used for the provision of services to students or staff, excluding residential facilities; not further defined	
5	STUDENT & STAFF SERVICES	51	STUDENT UNION / GUILD	Room used for Student Union / Guild facility	ARC space
5	STUDENT & STAFF SERVICES	52	STAFF CLUB	Room used for staff club facility	
5	STUDENT & STAFF SERVICES	53	PROFESSIONAL SERVICES	Room used for staff and student services as described, Accommodation, Careers, Employment, Counselling, Medical etc. Funded by the University	
5	STUDENT & STAFF SERVICES	54	STAFF ASSOCIATION - UNIONS	Room used for staff associations or union facilities. Excludes Residential facilities	
5	STUDENT & STAFF SERVICES	55	REFECTORY, FOOD SERVICES	Room used for staff and student refectory or dining or food facilities. Excludes Residential facilities	
5	STUDENT & STAFF SERVICES	56	SPORT & RECREATIONAL	Room used for sport and recreational association or union's facilities. Excludes residential facilities	Sports and Recreation Facilities
5	STUDENT & STAFF SERVICES	57	CHILD CARE	Room used for child care facilities. Excludes residential facilities	
5	STUDENT & STAFF SERVICES	58	AUXILIARY SUPPORT	Rooms used for auxiliary support by service providers such as copier rooms, kitchens, mail rooms. (Storage and kitchens that are attached to cafes and restaurants should be classified 55)	
5	STUDENT & STAFF SERVICES	59	GENERAL RETAIL SERVICES	Room used for the sale of goods/ services by a business or commercial group, Bookshop, hairdresser, newsagencies, pharmacies	Retail outlets
6	OTHER	60	SPECIFIC TYPE NOT DEFINED	Room function has not as yet been defined	
6	OTHER	61	PUBLIC SERVICES	Room used for the provision Public Services including adult education, continuing education, and public broadcasting services. <i>Areas open to the Public or run for the public where the main function is not Administration or research</i>	
6	OTHER	62	COMMERCIAL	Rooms leased or rented to others for a commercial purpose that does not support the University community, teaching learning or research	
6	OTHER	63	VACANT / REFURBISHMENT / RENOVATION	Any rooms which are undergoing renovation and cannot be occupied	
7	RESIDENTIAL	70	SPECIFIC TYPE NOT DEFINED	Room used for residential facility function not further defined	
7	RESIDENTIAL	71	STAFF RESIDENCES	Room used for staff residential facility	
7	RESIDENTIAL	72	STUDENT RESIDENCES	Room used for student residential facility	
7	RESIDENTIAL	73	OTHER RESIDENCES	Room used for some other type of residential facility	
8	NON-USABLE	80	CIRCULATION & POTENTIALLY USABLE SPACE	Rooms controlled by the institution but which do not have a Usable Floor and may be able to be converted to usable functions or rooms not used for educational purposes or in support of educational purposes but which do not fit into primary room function 9	
8	NON-USABLE	81	ALL OTHER NON-USABLE AREAS	Rooms controlled by the institution but which do not have a Usable Floor Area or rooms that can-not become habitable spaces suitable for use in support of educational purposes but which do not fit into room function 9	
9	NON-REPORTABLE	90	SPACE USED FOR INVESTMENT PURPOSES	Any room that is owned by the Institution and is wholly used for investment purposes	